

**DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**  
**WASHOE REGIONAL BEHAVIORAL HEALTH POLICY BOARD**

Washoe County Complex, Central Conference Room, Building C

1001 East 9<sup>th</sup> Street,

Reno, Nevada 89512

September 17, 2018

9:00 a.m. to Adjournment

**DRAFT MINUTES**

**1. Call to Order**

Chuck Duarte, Chair

**In Attendance:** Lea Tauchen, Recovery PAC, Brook Adie, DHCFP, Betty Hammond, DPBH, Chris Bosse, Renown Health, Valerie Padirani, NV Psychiatric Association, Karen Torry Green, VIP Mental Health and Life Coaching

**Introductions, Members of the Washoe Regional Behavioral Health Policy Board in Attendance:**

Charles Duarte, Jennifer Delett-Snyder, Kevin Dick, Charmaane Buehrle, Sandy Stamates, J.W. Hodges, Wade Clark, Kristen Davis-Coelho

**Absent:** Dr. Jeremy Matuszak, Henry Sotelo, Senator Julia Ratti, Sharon Chamberlain

**Regional Behavioral Health Coordinator:** Dorothy Edwards

- 2. Public Comment:** Karen Torry Green, VIP Mental Health and Life Coaching, stated the Behavioral Health Planning and Advisory Council (BHPAC) is back and will be having a meeting on September 28, 2018. Ms. Torry Green stated she is also on the BHPAC legislative subcommittee, so she will be attending the Regional Behavioral Health Policy Board meetings, taking notes, and reporting back to the BHPAC. Ms. Torry Green added Jessica Flood, Behavioral Health Coordinator, from the Northern Regional Behavioral Health Policy Board will be presenting at the September 28<sup>th</sup> meeting and extended the invitation to present to Chuck Duarte, Chair, and Dorothy Edwards, Regional Behavioral Health Coordinator.

Dorothy Edwards stated she spoke with the Behavioral Health Coordinators from the other boards and they have decided they are going to be presenting to the BHPAC. Ms. Edwards added she will be unable to present but will forward a letter to the BHPAC. Chuck Duarte stated the board presented their priorities and BDR concept paper to the interim Legislative Committee on Healthcare and the board will be determining what the necessary funding will be to support the creation of Crisis Stabilization Centers (CSC). Mr. Duarte stated all four of the regional policy boards will be supporting each other's initiatives especially

when it comes to funding. Karen Torry Green stated she attended the Legislative Committee on Healthcare meeting and summarized all the information for the BHPAC.

**3. Review and provide decisions regarding the Washoe Regional Behavioral Health Policy Board Bill Draft Request (BDR) – Chuck Duarte, Chair**

Chuck Duarte stated the BDR draft was sent out by Dorothy Edwards on August 30, 2018. Mr. Duarte added the board will be moving forward with the concept of Crisis Stabilization Centers.

**4. Status report on Triage Center Request for Quotation (RFQ) – Dorothy Edwards, Regional Behavioral Health Coordinator**

Dorothy Edwards stated the board's BDR was submitted on time and has a number, as well as, the other three regional policy boards. Ms. Edwards stated if she hears back from LCB she will let the board know.

Dorothy Edwards stated she put the Triage Center on the agenda because she was hoping to have more information regarding the City of Reno RFQ for the community triage center. Ms. Edwards added the RFQ, any addendums, and questions are all listed on the City of Reno website if anyone would like to view them. Ms. Edwards stated she may have additional information for the October meeting.

**5. Review of Annual Report due to Behavioral Health Commission – Dorothy Edwards, Regional Behavioral Health Coordinator**

Dorothy Edwards stated she has begun drafting the annual report and many of the pieces were completed by Sheila Leslie.

- Survey – completed
- Narrative – will be completed by Dorothy Edwards
- Profile – completed
- Executive Summary – will be completed by Dorothy Edwards

Dorothy Edwards stated there are a few other requirements she will be completing as well. Ms. Edwards stated she will send a draft of the report to the board and encouraged the board to provide input. Ms. Edwards stated she has not attended meetings in the past; therefore, it is important to have input from board members to capture everything the board has done since its inception. Ms. Edwards added she will send out the draft report to all board members and request that all comments are sent directly to her to ensure Opening Meeting Law is not violated. Ms. Edwards stated once she incorporates the board's comments, the board can discuss them at the October meeting or an additional teleconference if necessary.

**6. Discuss and decide dates for future meetings in 2018 – Board members and Dorothy Edwards, Regional Behavioral Health Coordinator**

Chuck Duarte stated he would like to reduce the frequency of the Washoe Regional Behavioral Health Policy Board meetings from monthly to bimonthly; however, a subcommittee will need to be formed to begin detailing the costs associated with the establishment of CSCs. Mr. Duarte added the subcommittee could identify costs associated with a single center and multiply that by the number of potential centers for the entire state. Mr. Duarte stated Jessica Flood, Northern Regional Behavioral Health Coordinator, indicated Dr. Stephanie Woodard would be willing to help provide data to estimate the level of revenue for CSCs. Mr. Duarte added Dignity Health and Carson Tahoe Behavioral Health may also provide more detailed information.

Chuck Duarte stated the subcommittee will need to be formed and voted on at today's meeting and verified with Dorothy Edwards that it would be possible. Ms. Edwards stated it would be possible and added Sharon Chamberlain has already committed to serve. Sandy Stamates and Kevin Dick both stated they would serve, and Ms. Edwards stated she would assist. A member of the public body stated he would like to serve if public members are allowed to; Ms. Edwards stated she would check on that rule and let him know. Mr. Duarte stated he would need a motion to create a subcommittee to study the funding necessary for a CSC. Ms. Stamates made the motion and a board member seconded the motion, the motion carried.

Dorothy Edwards stated the October meeting is going to be busy and there may have to be an additional teleconference as well because she will be sending the board a draft of the annual report before the November 1, 2018 due date and would like feedback from the board. Ms. Edwards added before Sheila Leslie left, she suggested that the board consider meeting every other month or at least skip December. Ms. Edwards stated the board can leave November or December open in case she hears back from LCB regarding the BDR.

Sandy Stamates suggested meeting in November and not in December, then begin meeting again in January. Kevin Dick asked if the board wanted to keep the preapproved date of October 15, 2018. Dorothy Edwards stated October 15, 2018 is the current date; however, she is aware that Monday can be a difficult meeting day and asked if she could review the calendar again and propose new dates. Ms. Edwards added the board could vote on suspending the December meeting. Sandy Stamates made a motion that Ms. Edwards review the calendar and skip the December meeting, Kevin Dick seconded the motion and the motion carried.

**7. Public Comment**

Kevin Dick stated the Washoe County Health District is recruiting for a Government Affairs Liaison and instructed anyone who is interested to apply on the Washoe County Human Resources website.

**8. Adjournment – Chuck Duarte, Chair**

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